

# DOCUMENTS REQUIRED for ISEE Università PARIFICATO

## ACCADEMIC YEAR 2021-2022

valid until 31/12/2021

### Student's information:

- Identity document
- Tax Code issued by the Italian Agenzia delle Entrate
- University registration number (matricola). If not yet in possession of the matriculation, request for enrollment at the university
- The amount of the scholarship received in 2019
- Students with registered residence in Italy and family unit residing abroad, must present their Italian ISEE before to do the ISEE Parificato for the University.

### Family Unit

- Current (updated) composition of the student's family unit, indicating surname, first name, date of birth and family relationship. Both parents are considered part of the family unit even if they have different residence from each other, with the only exception being if they are divorced or legally separated.

### Incomes earned in 2019 of all family members

- Type of activity (student, worker, pensioner, unemployed ...) and income received by each member of the family during the year 2019
- Monetary amount of benefits and other sources of welfare pensions received by each member of the family during 2019
- In the event of legal separation or divorce, sums received or paid as maintenance for the spouse and / or children.

### Property values of all family members' real estate at 31/12/20219

- Property value of all real estate owned (land and buildings), including dwelling house, as of 31/12/2019. The value is calculated from the purchasing cost written on the property agreement or from the real estate registry. In the absence of this data the market value at 31/12/2019 will be used.
- If the family unit resides in a rented house, it can deduct the amount of the annual rent provided for in the rental contract

### Value of all liquid assets owned by family memers at 31/12/2019

- Balance of all bank accounts, financial assets, deposits etc.. at 31/12/2019, held in Italy or abroad. For accounts held in Italy, "saldo 31/12/2019" and average yearly balance "giacenza media 2019" is needed as well.
- Debit cards and prepaid credit cards (bank, postal, university) in Italy and abroad for all family members: balance as of 31/12/2019.

***THE DOCUMENTATION CERTIFYING THE REQUESTED DATA must be issued by the competent authorities of the country where the income was generated, translated into Italian and legalized as follows:***

### **LEGALIZATION OF DOCUMENTS:**

The legalization of documents differs from country to country. The regulations consider four cases (see attached list):

- A - Countries whose documentation is exempt from legalization.** The documentation presented does not require legalization and the translation into Italian can be self-certified. For documents relating to income and assets, the affixing of the Apostille on the documentation issued by the local authorities may be requested.
- B - Countries whose documentation is exempt from the consular / diplomatic stamp of the Italian Embassy, but has the obligation to have an Apostille stamp:** documents that are issued by local authorities of one of these countries, according to the Hague Convention of 1961, are exempt from legalization at the Italian Embassy but must bear the "Apostille" stamp as required by art. 6 of the cited Convention.
- C - Students from particularly indigent countries.** For foreign students from particularly poor and developing countries (specified by decree 156 of 12.02.2021 of the Ministry of Education, University and Research), the assessment of the economic condition is carried out on the basis of a certification from the Italian Representation in the country of provenance that certifies that the student does not belong to a notoriously high income and high social level family.
- D - All other countries that do not fall into groups A, B, C:** legalization obligation through the Italian Embassy or Consulate in the country of origin. All students belonging to countries not listed in the previous points must have the documents issued in their country of origin legalized through the Italian Embassy or Consulate.

### **Political refugees:**

Students who have been granted political refugee status must submit an ISEE referring to the registered family unit in Italy. A copy of the certification of political refugee status must be attached to the application

**INDEPENDENT STUDENT:** (D.P.C.M. 5/12/2013 N. 159, D.P.C.M. 9/4/2001 art 5)

Students who do NOT reside with their parents are considered "autonomous" if BOTH THESE CONDITIONS are met:

- Has moved their residence for at least two years to a home not owned by a member of the family of origin
- Has received an income of at least €. 6,500 per year in the previous two years, which are 2019 and 2020. If the student is married, the income of the spouse is also considered. **Send the documentation regarding the income for 2020 and 2019.**

## List of Nations for the legalization of documents

Afghanistan	C	Estonia	A
Andorra	B	Etiopia	C
Anguilla	B	Falkland	B
Antartico Britannico	B	Fiji	B
Antigua e Barbuda	B	Finlandia	A
Antille Olandesi	B	Francia	A
Argentina	B	Gambia	C
Armenia	B	Georgia	B
Aruba	B	Germania	A
Australia	B	Giappone	B
Austria	A	Gibilterra	B
Azerbaijan	B	Gibuti	C
Bahamas	B	Gran Bretagna (estesa a Isola di Man)	A
Bangladesh	C	Grecia	A
Barbados	B	Grenada	B
Belgio	A	Guadalupe	B
Belize	B	Guernsey	B
Benin	C	Guinea	C
Bermude	B	Guinea Bissau	C
Bhutan	C	Haiti	C
Bielorussia	B	Irlanda	A
Bosnia-Erzegovina	B	Islanda	B
Botswana	B	Isole Cayman	B
Brunei	B	Isole Gilbert e Ellice	B
Bulgaria	B	Isole Marshall	B
Burkina Faso	C	Isole Normanne	B
Burundi	C	Isole Salomone	B
Caimane	B	Isole Turcks e Caicos	B
Cambogia	C	Isole Vergini Britanniche	B
Chad	C	Isole Wallis e Futura	B
Cina (limitatamente a Hong Kong e Macao)	B	Israele	B
Cipro	A	Jersey	B
Colombia	B	Kazakhstan	B
Comoros	C	Kiribati	C
Croazia	A	Korea Dem. Rep. (nord)	C
Danimarca	A	Lao People's Dem. Rep.	C
Dominica	B	Le Nuove Ebridi	B
Ecuador	B	Lesotho	C
El Salvador	B	Lettonia	A
Eritrea	C	Liberia	C

Liechtenstein	A	Russia	B
Lituania	A	Rwanda	C
Lussemburgo	A	Saint Christopher e Nevis	B
Macedonia	A	Sant'Elena	B
Madagascar	C	Santa Lucia	B
Malawi	C	Sao Tome and Principe	C
Mali	C	Senegal	C
Malta	A	Serbia-Montenegro	B
Mauritania	C	Seychelles	B
Mauritius	B	Sierra Leone	C
Mayotte Martinica	B	Slovacchia	A
Messico	B	Slovenia	A
Miquelon	B	Solomon Islands	C
Moldova	B	Somalia	C
Montserrat	B	Spagna	A
Mozambico	C	Stati Uniti d'America	B
Myanmar	C	Sud Africa	B
Namibia	B	Sudan	C
Nepal	C	Sudan del Sud	C
Niger	C	Suriname	B
Niue	B	Svezia	B
Norvegia	A	Svizzera	A
Nuova Zelanda	B	Swaziland	B
Olanda (con Antille Olandesi e Aruba)	A	Tanzania	C
Panama	B	Timor Leste	C
Perù	B	Togo	C
Polinesia Francese	B	Tonga	B
Polonia	A	Trinidad e Tobago	B
Portogallo	A	Turchia	A
Princip. Monaco	B	Tuvalu	C
Rep. Ceca	A	Ucraina	B
Rep. Dem. Del Congo	C	Uganda	C
Rep. di Corea (già Corea del Sud)	B	Ungheria	A
Rep. di San Marino	A	Vanuatu	B
Repubblica Centro Africana	C	Venezuela	B
Riunione	B	Vergini Britanniche	B
Romania	B	Yemen	C
		Zambia	C
		Zimbabwe	C